VALENCIA COLLEGE
EAP 1620 Syllabus
Advanced Reading for Non-Native Speakers of English

Meeting Time/Place: TBA
Instructor: Ms. Bizon
Office Location: 7-155
Telephone number: (407) 582-2406
Email: tbizon@valenciacollege.edu
Office Hours: TBA

Required Text/ Materials:
3. A 3” or 3.5” three-ring binder
4. An English-English dictionary

Prerequisite: Demonstration of required level of English proficiency or minimum grade of AC= in EAP 1540 and EAP 1520.

Course Description/ Objective: Students develop ability to comprehend and interpret authentic college-level texts in content areas by applying appropriate reading strategies. Competencies: (1) improving English vocabulary, (2) locating key concepts, (3) reading critically, (4) reading for study and enjoyment, and (5) reading multi-media/hypertext material effectively. Lab work of two hours per week is a required component of this course.

Besides specific course objectives, EAP 1620 will also reinforce the following Valencia Student Core Competencies: Think, Value, Act, & Communicate.

Valencia College Competencies:
Think- Think clearly, critically, and creatively. Analyze, synthesize, integrate, and evaluate in many domains of human inquiry.
Communicate- Communicate with different audiences using varied means.
Value- Make reasoned value judgment and responsible commitments.
Act- Act purposefully, reflectively, and responsibly.
The college catalog outlines these competencies. The activities in this course will further develop your mastery of the four core competencies.

POLICIES
CELL PHONES AND PAGERS MUST BE TURNED OFF BEFORE THE BEGINNING OF THE CLASS. MAKING OR RECEIVING PHONE CALLS INSIDE OR OUTSIDE THE CLASSROOM WILL NOT BE PERMITTED, UNDER ANY CIRCUMSTANCES. PHONES, IPODS, AND PAGERS SHOULD BE TAKEN AWAY OUT OF SIGHT. IF A STUDENT’S CELLPHONE RINGS/VIBRATES/BIPS/MAKES ANY NOISE DURING CLASS, THE STUDENT WILL BE ASKED TO LEAVE THE CLASSROOM AND WILL NOT BE ALLOWED BACK TO CLASS THE SAME DAY.

Tatiana Bizon (407) 582-2406
Blackboard: https://online.valenciacollege.edu/
tbizon@valenciacollege.edu
Help Desk (407) 582-5444
Grades that satisfy the EAP course requirement:
A= 900-1000 points= 90%-100%= A
B= 800-899 points= 80%-89%= B
C= 700-799 points= 70%-79%= C
Grades that DO NOT satisfy the EAP course requirement:
D= 600-699 points= 60%-69%= D
F= below 600 points= 59%= F

The Painted Veil 180
4 Quizzes 40 Your score ___+___+___+
4 Discussions 80 Your score ___+___+___
Book Project 1 60 Your score

The Moon & Sixpence 180
4 Quizzes 40 Your score ___+___+___
4 Discussions 80 Your score ___+___+___
Book Project 2 60 Your score

Reading Skill Tests 150
Unit 1 & 2 Test 50 Your score
Unit 3 Test 50 Your score
Unit 4 Test 50 Your score

Online Practices* 240**
Unit 1: Practices A- D 40 Your score
Unit 2: Practices A-D 40 Your score
Unit 3: Practices A- J 100 Your score
Unit 3: Practices A-F 60 Your score

Vocabulary List 100 Your score

FINAL EXAM 150 Your score

Creative Drama Project (extra points) 50 Your score

POINTER TOTAL 1050 points YOUR SCORE

*For any incomplete home assignment, students might lose 5-10 points.

The Final Exam: The Final Exam is 15% of the grade. The final exam must be taken at the time and date scheduled.
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Attendance: In order to improve your reading skills you must come to class regularly and \textit{ON TIME} and complete the required assignments. It is \textit{YOUR RESPONSIBILITY} to come to every class and to be on time. Students are considered absent if they are late to class or if they leave class early by more than 15 minutes. If you are late or absent, it is \textit{YOUR RESPONSIBILITY} to find out what you have missed in class, to make arrangements to obtain the missed materials and assignments. Excuses for absences \textit{DO NOT MATTER}. Any absence is still an absence. Absences should be reserved for medical or personal emergencies. After 2 absences, a student will be warned of excessive absence. You may have up to 3 absences in this course. Additional absences can result in your being withdrawn from the course.

Late work and makeup work: \textit{NO LATE} work will be accepted. \textit{NO MAKE-UP WORK}.

Academic Honesty: All work submitted must be your own, original work. Cheating in any aspect of the course will result in failure. See Valencia Student Handbook (Academic Dishonesty pg. 57) http://valenciacollege.edu/pdf/studenthandbook.pdf

The following is a list of behaviors that constitute academic dishonesty.

\underline{Academic Dishonesty includes, but is not limited to:}

\textbf{Cheating on Exams}
\begin{enumerate}
  \item Copying from others.
  \item Having or using a communication device such as a cell phone, pager, PDA or electronic translator to send or obtain unauthorized information.
  \item Taking an exam for another student, or permitting someone else to take a test for you.
\end{enumerate}

Academic integrity, essential to the purpose of higher education, functions as the basic contract defining the expected relationship between an institution and its students, faculty and staff. It is a relationship in which all parties agree to function honestly and openly in all contexts related to teaching, learning and academic process.

All Valencia students access college registration, fee payment and online course systems and tools through a unique username and password which is set and controlled by the student. When setting up their username at Valencia, students provide personally identifiable information to create their own secret password. Students are required to follow institutional policy for resetting their password on a regular basis with an appropriate level of password complexity. Students are only able to access their accounts and their information when logging onto Valencia systems. \textit{It is the responsibility of the student to maintain the integrity and confidentiality of their password.}

http://valenciacollege.edu/oit/ltad/StudentResources/integrity/
4. Providing or receiving information about all or part of an exam, including answers (e.g., telling someone in a subsequent period what was on your exam, or being told this information).
5. Having or using a "cheat sheet" (a piece of paper with answers, formulas, information, or notes of any kind or any a piece of paper with any foreign language writing) that is not specifically authorized by the teacher.
6. Altering a graded exam and resubmitting it for a better grade.
7. Working together on a take-home exam, unless specifically authorized by the teacher.
8. Gaining or providing unauthorized access to examination materials.

**Plagiarism in Papers and Assignments**
1. Giving or getting improper assistance on an assignment meant to be individual work. (When in doubt, ask.)
2. Including in any assignment turned in for credit any materials not based on your own research and writing. This includes:
   a. Using the services of a commercial term paper company.
   b. Using the services of another student.
   c. Copying part or all of another person’s paper and submitting it as your own for an assignment.
3. Acting as a provider of paper(s) for a student or students.
4. Submitting substantial portions of the same academic work for credit in more than one course without consulting both teachers (self-plagiarism).
5. Failing to use quotation marks where appropriate.
6. Failing to properly acknowledge paraphrased materials via textual attribution, footnotes, endnotes and/or a bibliography.

**Other**
1. Misrepresenting your academic accomplishments, such as by tampering with computer records.
2. Deceiving a teacher or making up a false reason or excuse to get special consideration on an exam or an extension for an exam or paper.
3. Failing to promptly stop work on an exam when the time allocated has elapsed.
4. Forging a signature.
5. Hoarding or damaging library materials.

**Attempted academic dishonesty, even if unsuccessful!**

**Cheating in any aspect of the course will result in failure of the assignment!**
Withdrawal Policy:
Per Valencia Policy 4-07 (Academic Progress, Course Attendance and Grades, and Withdrawals), a student who withdraws from class before the established deadline for a particular term will receive a grade of “W.” A student is not permitted to withdraw after the withdrawal deadline. A faculty member MAY withdraw a student up to the beginning of the final exam period for violation of the class attendance policy. A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of “W.” Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of “F.”

Students with Special Needs:
Any student with special needs that may affect his/her progress in this course should notify the instructor as early in the semester as possible. Students with special needs who qualify for academic accommodations must provide a notification from the Office for Students with Disabilities (OSD). OSD will determine accommodations based on appropriate documentation of disabilities. On East Campus, OSD is located in Building 5, Room 216.

Disclaimer: Instructor reserves the right to make changes in the syllabus at any time during the course. Any changes will be announced in class. Students are responsible for keeping up with the changes.

Important Dates: TBA