

ENC 1102: Freshman Composition II - Spring (full) 2018 (3 credit hours-Classroom)

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Faculty Frontdoor Page:

<http://frontdoor.valenciacollege.edu/?rschachel>

Email me via ATLAS, do not use Blackboard.

CRN	Days	Time	Location	Final Exam (final paper #3 due)	Embedded Tutor
20027	MW	11:30 am-12:45 pm (B)	1-329	April 25 (Wednesday) 10:00-10:30am	Ethan Duke
22689	MW	2:30 am-3:45 pm (C)	1-329	April 25 (Wednesday) 1:00-1:30 pm	Jenn Hamel

Please note: *Because there is no actual final “test” in this course—there is only a final paper—you will be handing in your paper during the first half-hour of the final exam window. You must hand in the final paper in order to pass the course--failure to turn in your final paper is failure to complete the course (Gordon Rule).*

Course Information:

Valencia Catalog Course Description

Prerequisites: ENC1101 or 1101H with minimum grade of C. **Description:** Application of skills learned in ENC 1101. Emphasis on style; use of library; reading and evaluating available sources; planning, writing, and documenting short research paper. Gordon Rule course in which the student is required to demonstrate college-level writing skills through multiple assignments. Minimum grade of C required if ENC 1102 is used to satisfy Gordon Rule and general education requirements.

Building on the foundations learned in ENC 1101, This class teaches students how to analyze and appreciate literary texts, write critical arguments about those texts, and improve the sophistication and style of their own writing. Individual sections of the course may involve different literary texts and modes of analysis, including but not limited to short stories, novels, poetry, criticism, and multimedia texts. The course’s main focus is on the process of producing well-supported, polished, analytical writing about texts.

Required Texts and Materials:

Mays, Kelly J., editor. *The Norton Introduction to Literature*. Portable 12th ed. W.W. Norton & Co., 2016.

Joyce, James. *Dubliners*. Online Text found here: <https://sparks.eserver.org/files/imported/books/dubliners.pdf>

Handwritten assignments should be in blue or black ink only. ***Also, I highly recommend having a USB flash drive for saving assignments (be sure to save backups of everything and have them handy).***

A Note on the Gordon Rule:

In accordance with the Gordon Rule, this course will require multiple written assignments. The assignments have been designed with this word count in mind. For this reason, it is absolutely necessary to observe the requirements for each assignment. In order to receive Gordon Rule credit, you must turn in every assignment, and each one must be your own work. *“State Board of Education Rule 6A-10.030, the Gordon Rule, requires that students complete with grades of C or better 12 credits in designated courses in which the student is required to demonstrate college-level writing skills through multiple assignments and six credits of mathematics course work at the level of college algebra or higher. These courses must be completed successfully (grades of C or better) prior to the receipt of an A.A. Degree and prior to entry into the upper division of a Florida public university.”*

Valencia’s Core Competencies: *Think, Communicate, Value, and Act* are Valencia’s core competencies.

See <http://valenciacollege.edu/competencies/> for a more complete reference.

Course Requirements, Assignments Overview, Grading Criteria:

Two 1500-Word Papers (4 ½ to 5 Pages) – 45% total (Paper 1= 15%, Paper 3 = 30%): These essays should be well-developed, organized, proofread, and edited. All formal essays should be typed in MLA format and conform to MLA standards. Make sure that the assignments all are typed in 12 pt. font Times New Roman. *Pay very close attention to formatting and do not become sloppy or reckless with it—format counts, and it is the first major indicator of the quality of your work.* Please note that any first drafts must be typed as well—you will do FIRST drafts, not “rough” drafts. If you hand me “rough” work, it will receive a “rough” grade. You cannot make your writing better unless you give it your best every draft.

These essays will be straight literary analysis, with little to no research required beyond the reading of the primary texts involved in the argument. Paper #3 will serve as the “Final Exam” in the class.

Documented Literary Research Paper (Paper #2) – 20%: This paper is similar to Papers #1 and #3, but it requires you to apply the critical theory approaches you learned during the middle part of the course to the literature. You will learn approaches such as Psychoanalysis, Feminism/Gender, PostColonialism, New Historicism, and Reader Response during your work in a critical cohort (see below). You will do research with these approaches in mind and construct a theory-guided literary analysis, documenting it in MLA format complete with works cited and parenthetical documentation.

Critical Cohort Report and Presentation – 15%: You and your cohorts will research your selected theory. You will then, on your assigned day, teach this theory—this critical approach—to the rest of the class. You will produce a handout that you will give to the students outlining your lesson. I will explain this assignment in greater detail when you choose your theory. (Yes, this is a group assignment. Be prepared to function professionally.)

Assignments – 10%: These include classroom activities and discussion, peer reviews, general homework, board work, etc. *Peer reviews are a strong part of this grade, and you do not want to miss credit for them.*

Reading Quizzes – 10%: Quizzes may be unannounced or announced, and may cover classroom lessons, reading, or skills (grammar mechanics, style, etc.) They may either be multiple choice or short answer, depending on the subject being quizzed. There will typically be three quizzes--one near the end of each course section.

A Note on Grading:

I use a ten-point grading scale. On your papers, I will indicate your grade with a number as outlined below. I provide the number so you can have a better understanding of where your grade is numerically, but I want to remind you that I do not subtract points as I read along. When I assign a grade, I am evaluating your writing based on formal academic writing standards. Moreover, I break down the grade into Format (15), Style (15), Grammar (15), and Content (55) so that you can better identify your writing strengths and areas of improvement.

A = 100-90 B = 89 - 80 C = 79 - 70 D = 69 - 60 F = 59 and below.

A = excellent work B = good, solid, above average C = average, meets basic standard D = below average F = poor work.

In order to at least earn a grade of “C” or better in the course, your writing must show all of the following criteria for effective writing: 1. Achieve its specific purpose. 2. Consider and adapt to its intended audience.

3. Develop logical and adequately supported arguments through the use of specific evidence. 4. Carefully construct and organize ideas, paragraphs, and sentences.

A Note on Peer Review Activities in this Class:

1. Arrive on time; if you arrive after the peer review, you will be counted absent for the day. 2. You must bring a TYPED first draft that represents your best first effort. Remember, your writing cannot get better if you do not give it your best to start. 3. If you do not come prepared with a typed draft, you will not earn peer review credit and will be asked to work on your paper. 4. When you give feedback, give helpful, meaningful, and constructive feedback—do not simply give one-word answers. 5. If you miss a peer review assignment for any reason, you cannot make it up. *Missing a Peer Review can impact your grade, so make sure you complete your first drafts on time--they can impact your grade more than you think.*

A Note on Plagiarism and Academic Integrity: READ CAREFULLY!

Students are reminded that they must conduct themselves with academic honor and honesty. You should read and be familiar with Valencia's Academic Dishonesty policy—found at:

<http://valenciacollege.edu/generalcounsel/policy/documents/Volume8/8-11-Academic-Dishonesty.pdf>

Academic dishonesty comes in the form of plagiarism, cheating, collusion (unauthorized collaboration on a paper), and multiple submissions (submitting the same paper in different courses without permission). Keep in mind that both the Communications Department and I are well aware of the plagiarism opportunities available through the internet, paper banks, and multiple submissions. I expect all work submitted to be your own, completed during the course of this class for only this class. **DO NOT GO TO ANY WEBSITE JUST TO “GET SOME IDEA OF WHAT THE STORY IS ABOUT”--THIS IS THE FIRST STEP OF PLAGIARISM.** Borrowing or lifting (not just copying) phrases and ideas *from websites is plagiarism and will result in your failing the paper and the class.* If you are found guilty of plagiarism, you will receive disciplinary action that can range from no credit for the assignment to expulsion from VC. **I will fail you for the class if you plagiarize any of your papers.** More importantly, you will lose your academic integrity. For your sake and mine, don't. It is not worth it, and it creates a major hassle. You are better and smarter than that. **You can find the definition of plagiarism at this link:** <http://owl.english.purdue.edu/owl/resource/589/02/> Since you have passed 1101, you should be well aware of what plagiarism is. Please do not gamble with your grade or academic reputation.

Late Work and Missed Work:

I do not accept work later than the due date; please do not ask for special treatment. Unless accompanied by verifiable written documentation for *extreme emergency* cases, **documented ongoing medical conditions** (such as VA appointments, surgery, or chemotherapy), military service, or jury duty, I will not consider accepting late work. Failure to turn in an assignment will result in your receiving no credit for that work. Although I am concerned about your well-being, **I do not make distinctions between “excused” and “unexcused” absences.** You are either present, absent, or tardy. You made a commitment to this class when you registered for it—honor that commitment. **Absence does not excuse you from being prepared or handing in an assignment** when it is due; however, you may always hand in an assignment early (within reason and with permission). Following an absence, it is your responsibility to determine what you missed and to obtain notes, assignments, and due dates from your fellow students. Since you are responsible for all material covered, get contact information from two fellow classmates (you are all in this together ☺). Your cohort members are great for this task.

Assignments (papers, drafts, etc.) done outside of class are due at the beginning of the class period. Be sure to plan ahead—broken printers, fried hard drives, long lines at the computer lab, emailing assignments to yourself, car trouble, lack of parking, alarm not going off, etc. are not valid excuses for late work. **Do not hand me a flash drive or email me an assignment and expect that I will print and staple it.** Quizzes or Peer Reviews missed due to an absence cannot be made up. **Plan vacations around the college and class calendar.** On that note, if you do miss work, don't let it fester. **Speak to me if you have any concerns or questions—the worst I can do is say no.**

Attendance Policy:

You are expected to be in class on time and remain until dismissal. Regular attendance is crucial to your success and required for you to remain enrolled. I do not make distinctions between “excused” and “unexcused” absences (except where college policy applies). You are either present, absent, or tardy. **As stated above,** verifiable written documentation for *extreme emergency* cases, **documented ongoing medical conditions** (such as VA appointments, surgery, or chemotherapy), military service, or jury duty, are required to allow accommodations for those absences covered under college policy. Class absences cannot be made up (see late work and missed work above). Do not sleep or work on other class material during class—habitual sleeping in class will be counted as an absence. **Excessive lateness (three tardies) will constitute one absence. Upon your third (3rd) absence, you will be withdrawn from the course.** At 1-2 absences, I will email you an excessive absence notice letting you know that you are in danger of that consequence. However, keep track of your attendance. **DO NOT SQUANDER YOUR ABSENCES—THEY ARE NOT FOR DAYS OFF. THEY ARE FOR EMERGENCIES. YOU WILL BE DROPPED UPON YOUR THIRD ABSENCE UNLESS ALL THREE WERE EMERGENCIES.** **Failure to attend at least one of the first three class hours will qualify you as a no-show, and you will be withdrawn.** (See No Show Policy on the last page of syllabus.)

Class Conduct and Course Themes:

Valencia College is not only dedicated to the advancement of knowledge and learning; it is concerned with the development of responsible personal and social conduct. By enrolling at Valencia College, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct. The primary responsibility for managing the classroom environment rests with the faculty. Students who engage in any prohibited or unlawful acts that result in disruption of a class may be directed by the faculty to leave the class. Violation of any classroom or Valencia's rules may lead to disciplinary action up to and including expulsion from Valencia. Disciplinary action could include being withdrawn from class, disciplinary warning, probation, suspension, expulsion, or other appropriate and authorized actions. You will find the Student Code of Conduct in the current Valencia Student Handbook.

The classroom should be a place in which everyone feels comfortable to express him or herself. To that end, I will not tolerate any attempt to belittle or ridicule others' views or beliefs. Moreover, abusive language should never be necessary and will not be tolerated since it usually breaks down communication of ideas. Discussion, disagreement, and even challenging each other's ideas is fine as it promotes an informed, respectful, and creative exchange of ideas, but students should always conduct themselves in a professional, scholarly manner. Also, true to a mature learning environment, ENC 1102 may discuss themes that may be present in the material. Such themes—possibly including gender, race, sex, sexual orientation, class, religion, politics, profanity, and violence—will require rational maturity on the part of the students. You are welcome to discuss any discomfort with course material with me. **You may find this in the current student handbook available online at <http://valenciacollege.edu/pdf/studenthandbook.pdf>**

College Withdrawal Procedure:

The college has initiated withdrawal procedures and timelines in response to legislation/rules adopted by the state legislature and State Board of Community Colleges. ***If you do not intend to complete the course, you must withdraw yourself prior to the withdrawal date.*** The deadline to withdraw from this course is in the current catalog (**Full Term deadline is March 30, 2018**), and is also available online at <http://valenciacollege.edu/calendar/>

Please Note the College's policy below:

Per Valencia Policy 4-07 (Academic Progress, Course Attendance and Grades, and Withdrawals), a student who withdraws from class before the established deadline for a particular term will receive a grade of "W." ***A student is not permitted to withdraw after the withdrawal deadline. A faculty member may withdraw a student up to the beginning of the final exam period for violation of the class attendance policy.*** A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of "W." Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of "F." For a complete policy and procedure overview on Valencia Policy 4-07 please go to: <http://valenciacollege.edu/generalcounsel/policy/documents/Volume4/4-07-Academic-Progress-Course-Attendance-and-Grades-and-Withdrawals.pdf>

You are responsible for withdrawing yourself from class before the deadline, which can be done through ATLAS. Please speak with me before you withdraw so that your decision is a fully informed one. *If you withdraw accidentally (it has happened), contact me ASAP so I can try to correct the situation.*

If you do not hand in the final paper and have not withdrawn, you will receive an F (failing grade) for the course—you must complete the final paper.

There will be midterm assessments (progress reports) and excessive absence notices, which you will receive through your ATLAS account. You are responsible for checking Atlas regularly for this information.

Students with Disabilities:

Students with disabilities who qualify for academic accommodations must provide a notification from the Office for Students with Disabilities (OSD) and discuss specific needs with the instructor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities. The East Campus Office is located in Building 5, Room 216, (407-582-2229).

Paperwork Protocol:

Be sure to keep (multiple) copies of all assignments you submit. Save all graded assignments after they have been returned to you. Do not throw any papers away until after you have received your grade at the end of the semester. Also, I make every effort to grade your work as quickly and as efficiently as possible, and I do so before the next written assignment is due. For short major assignments (500-750 words), this can be within the week. For longer assignments (4-5 pages), this may be up to two weeks. I do all I can to provide meaningful and constructive feedback that promotes student improvement—but sometimes it does come down you having it fast, or having it good. I will, in good faith communication, keep you updated as to the progress and will hand them back collectively as soon as I have them graded.

Computer/Equipment Use Policy:

The college policy covering computer equipment can be found here: <http://valenciacollege.edu/generalcounsel/policy/documents/Volume7A/7A-02-Acceptable-Use-of-Information-Technology-Resources.pdf>

Computer use is remotely monitored; any student using computers inappropriately may be subject to dismissal from class or banishment from the lab. Subsequent offense may be sent to the campus administration for further disciplinary action. As we use some Open Source Materials in this course, you will want to access them via a computer or personal technology (tablet, etc). I do recommend printing the materials for note-taking purposes (as I do), but the choice is yours to make.

Faculty Frontdoor: <http://frontdoor.valenciacollege.edu/?rschachel>

I will have sections of my faculty frontdoor page dedicated to handouts, materials, images, links, etc. that will be helpful or necessary for you in the course. Most of the time, I will post these documents as PDF files. It is in your best interest to make sure your computer can open and print these files, as I will not be carrying around extra handouts with me throughout the course, and this will save you a trip to my office to pick them up. My faculty frontdoor site is located at the top of the first page of the syllabus.

Valencia ID Cards:

Valencia ID cards are required for ASC, Testing Center, Writing Center, and IMC usage. No other form of ID at those locations will be accepted. Possession and utilization of a Valencia ID is mandatory in order to obtain these services. Also, you will need to have an active ID to check out materials from the library.

Email policies:

Use email to ask me questions outside of class, to request and confirm appointments, and to let me know about any problems you may be having with your writing, or any ideas about the texts you would like to see discussed in the next class. Please do not email entire drafts to me, or forward Spam (junk mail). **Do not use email to hand in written work.**

Student Assistance Program Information

Valencia College strives to ensure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

Links to the College Catalog, Policy Manual, and the Student Handbook

College Catalog - <http://www.valenciacollege.edu/catalog/> (includes a full description of all VC policies)

Policy Manual - <http://www.valenciacollege.edu/generalcounsel/>

Student Handbook - <http://valenciacollege.edu/studentdev/CampusInformationServices/>

Important dates regarding the college calendar may be found on the course calendar and at <http://valenciacollege.edu/calendar/> Full Term: Classes begin 1/8 Regular classes end 4/22. Final Exam Week 4/23-4/29; Withdrawal deadline for W grade is 3/30 College Closed 1/15 and 3/12-3/18

Some Major Learning Outcomes of this Course:

All of that syllabus stuff being said, here are some (but not all) of the learning outcomes I want you to achieve during the scope of this course, and that you will demonstrate in your papers (please forgive the robotic pedagogical jargon):

Students will compose essays, including a formal research paper (first course outcome).

Objectives related to this outcome: Student will be able to construct a thesis, to organize supporting details, to compose introductions and conclusions, to connect supporting ideas/details to thesis statement, to employ standard American English, to use transitions, to revise, to edit, to proofread, and to use primary and secondary material to support a thesis.

Students will use conventions of standard American English (second course outcome).

Objectives related to this outcome: Student will be able to write grammatically correct sentences, to write mechanically correct sentences, to vary sentence patterns, to employ effective diction, and to edit for clarity.

Students will demonstrate competence in research and documentation (third course outcome).

Objectives related to this outcome: Student will be able to use a recognized documentation style, which includes in-text citations and Works Cited page, to recognize information that requires documentation, to use library research tools, to evaluate sources, and to integrate source material into formal research paper.

Students will demonstrate competence in critical reading skills (final course outcome).

Objectives related to this outcome: Student will be able to recognize intent and/or bias, to identify main ideas and supporting details, to recognize overall patterns of organization, to discern author's purpose and tone, to read texts for literal meaning, and to read texts for inferential meaning

These are only some of the major learning outcomes of the course, and your papers demonstrate your ability to grow in these areas. As a result, you should not think of your papers as simple assignments that you "just need to get done." I assess your progress and learning through these papers, and you should make every effort to clearly demonstrate that you have mastered these outcomes. For other things I look for in your papers, you can always consult the "scream list" on my faculty frontdoor.

***A Note On Embedded Tutor Sections:** (Sessions held in the Writing Center in the back Speech Lab)

This course may be enhanced by Embedded Tutors. These classes are supported by small group sessions led by Embedded Tutors who are selected because they passed the course with a high grade. These study sessions are regularly scheduled, casual sessions in which students from your class compare notes, discuss assignments, and develop organizational tools and study skills. Students who participate in these sessions make better grades in the course. However, given the history of the program, those students who regularly attend sessions tend to show improvement more than those who do not. Plus, your tutors would love to see you there.

No Show Policy (as stated by Valencia College policy)

Class attendance is required beginning with the first class meeting. If you do not attend the first class meeting, you may be withdrawn from the class as a "no show." Students who are not actively participating in an online class and/or do not submit the first assignment by the scheduled due date must be withdrawn by the instructor at the end of the first week as a "no show". If you are withdrawn as a "no show," you will be financially responsible for the class and a final grade of "WN" will appear on your transcript for the course.

Disclaimer Statement:

This outline may be altered, at the instructor's discretion with Dean's permission, during the course of the term. It is the responsibility of the student to make any adjustments as announced.

****It is every Valencia student's responsibility to check his/her ATLAS email account regularly (every day) as professors may use this as a means of communicating important/time-sensitive information.**