

COURSE SYLLABUS

Be obscure clearly.	E.B. White
Prose is architecture, not interior decoration.	Ernest Hemingway
The truth is rarely pure and never simple.	Oscar Wilde
“For example” is not proof.	–Yiddish proverb
You don’t write because you want to say something; you write because you’ve got something to say.	F. Scott Fitzgerald
All meanings, we know, depend on the key of interpretation.	George Eliot
What is written without effort in general is read without pleasure.	Samuel Johnson

COURSE TITLE: FRESHMAN COMPOSITION I / SPRING 2018 - Online

CRN: 20715

Mode: Online (Full-Term Start: January 8, 2018, End: April 29, 2018)

Instructor: A. Boumarate

PHONE: 407-582 2011

OFFICE: 1-339 (East: Bldg. 1, 3rd floor, office #339)

Office Hours:

Monday: 1:00 – 3:00 PM

Wednesday: 1:00 – 3:00 PM

Thursday: 10:00 AM – 12:00 PM

Virtual Office Hours—e-mail: Tuesday: 10:00 AM – 12:00 PM

Friday: 9:00 AM – 11:00 PM

E-mail: aboumarate@valenciacollege.edu

Required Textbook: Everything you need to know about College Writing (1st edition)
Lynne Drury Lerych & Allison DeBoer Criswell

Prefix: ENC1101 Title: Freshman Comp I

Credit Hours: 3

Blackboard: This course requires the use of Blackboard for submission of assignments, discussions, quizzes, etc.

Technology Access: A Computer/Laptop with reliable internet access is required for this course. Use of smart phones or tablets may impact your access to important online content and features. To assist those who, due to the digital divide, do not have access to either a reliable computer or internet, Valencia’s libraries are equipped with computers ready for internet access with your Atlas log-in information. To become more familiar with the computer system minimum requirements and the required hardware/software, click on the **Valencia 101** Tab in the Blackboard course.

Technology and Hardware Requirements:

PC Minimum configuration:

- CPU: 1 GHz processor
- Memory: 512 MB RAM
- Hard drive: 20 GB hard drive
- Monitor: Resolution 1024 x 768
- Network Interface Card: Broadband Internet Connection with a consistent speed of 1.5 Mbps or higher
- Operating System: Mac OSX 10.7 or higher

PC Recommended configuration:

- CPU: 2 GHz processor or faster
- Memory: 2 GB RAM
- Hard drive: 100 GB hard drive
- Monitor: Resolution 1024 x 768 or higher
- Network Interface Card: Broadband Internet Connection with a consistent speed of 4 Mbps or higher
- Operating System: Mac OSX 10.7 or higher

Macintosh Minimum configuration:

- CPU: 1 GHz processor
- Memory: 512 MB RAM
- Hard drive: 20 GB hard drive
- Monitor: Resolution 1024 x 768
- Network Interface Card: Broadband Internet Connection with a consistent speed of 1.5 Mbps or higher
- Operating System: Mac OSX 10.7 or higher

Macintosh Recommended configuration:

- CPU: 2 GHz processor or faster
- Memory: 2 GB RAM
- Hard drive: 100 GB hard drive
- Monitor: Resolution 1024 x 768 or higher
- Network Interface Card: Broadband Internet Connection with a consistent speed of 4 Mbps or higher
- Operating System: Mac OSX 10.7 or higher

Recommended Browser:

Mozilla Firefox typically is the recommended browser for using Blackboard. For those using a Mac computer, Firefox is highly recommended to ensure proper upload of content. Remember, computer problems are no valid excuses, so allow enough time to address potential technical issues or computer problems.

Technical Help:

Check the following link below for more information or call the number below:

<http://valenciacollege.edu/oit/learning-technology-services/student-resources/getting-started-online/system-requirements.cfm>

Valencia students and faculty have several ways of getting assistance with online courses. For technical assistance, contact **407-582-5600** for 24/7 phone support.

How to Login

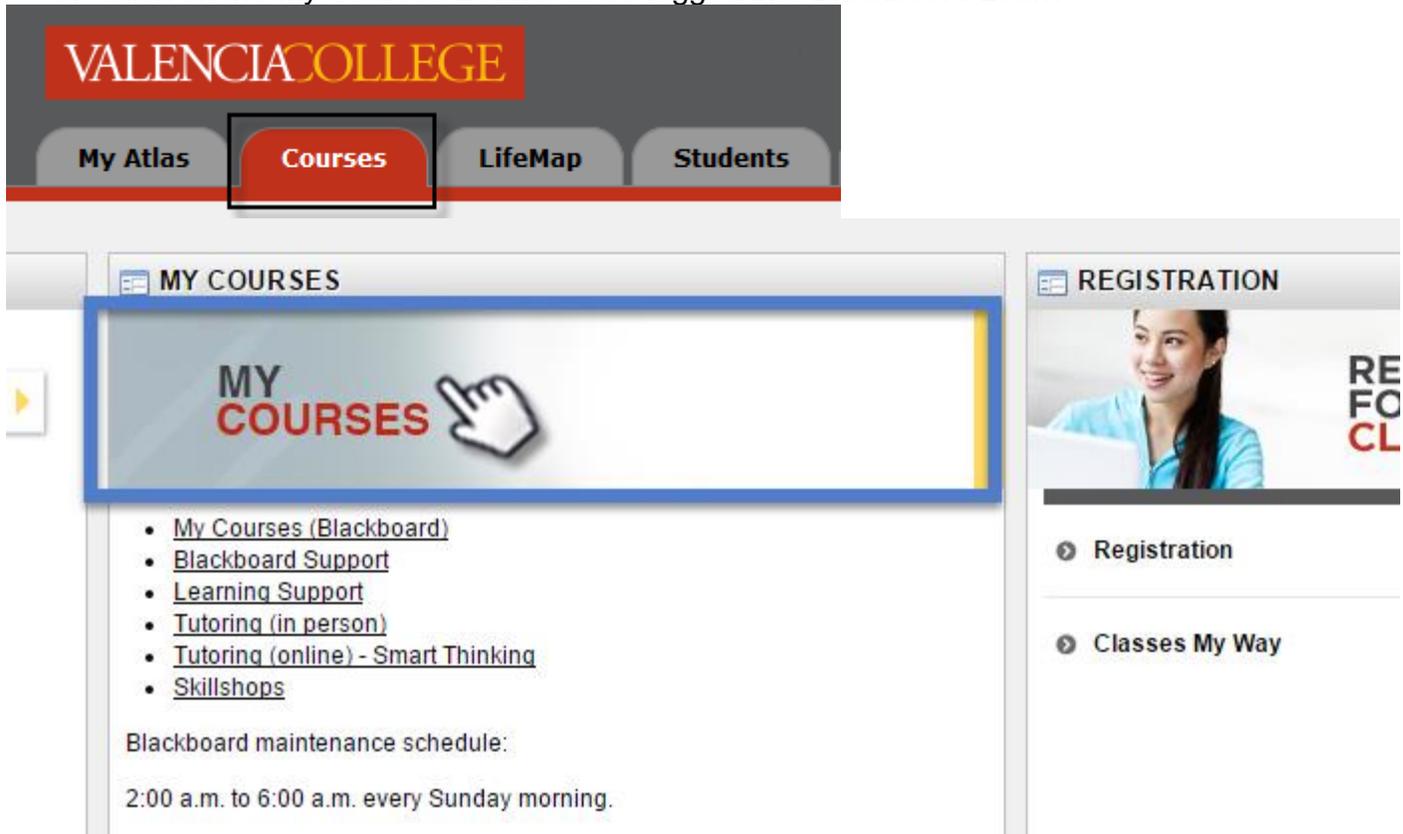
Once you connect to the internet in your computer, go to the Valencia website and use one of the

two methods listed here: Direct access after you log in to your Atlas account, or indirect access via the Blackboard tab in the Quick Links in the college's webpage. Remember to use Mozilla Firefox to minimize any technical issues. If you use a Mac computer/laptop, then Firefox is highly recommended to avoid any upload issues with other Browsers.

Automatically Log in via Atlas

You can access your courses using the My Courses page in Atlas. You will be automatically logged in to Blackboard Learn.

1. Log in to Atlas at <https://atlas.valenciacollege.edu>
2. Click on the Courses Tab in Atlas
3. Click on the My Courses Banner to be logged into Blackboard Learn



Using the Online Courses Quick Link - Valencia Homepage

You can also access your classes via the Blackboard Learn Login Page. The link is in Quick Links.

1. Click on Quick Links on the [Valencia College homepage](#)
2. Click on Blackboard Learn
3. Log into Blackboard using your Atlas Username and Password

1

Quick Links

2

- Academic Calendar
- Admissions
- Blackboard Learn**
- Bookstore
- Business Office
- Campuses
- Calendars
- Catalog
- Class Schedule
- Continuing Education
- Degree & Career Programs
- Departments
- Economic Development
- Employment
- Financial Aid Services
- International
- Libraries
- Locations
- Phone Directory
- Records/Transcripts
- Security/Parking
- Support
- Valencia Events

- Academic Calendar
- Campus Locations
- Employment
- Foundation/Giving
- Continuing Education
- International Students
- Apply Online**

PAY LESS. MAKE MORE.

MAKE MORE. →

SPOTLIGHT

VALENCIA NEWS

Update: Erika Weakens, So It's Back to School Next Week

EVENTS

31 Fall Term Begins

VALENCIA COLLEGE

Blackboard learn™

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USERNAME:

PASSWORD:

Login [Forgot Your Password?](#)

Reserved Maintenance Window
2:00 a.m. to 6:00 a.m. every Sunday morning is reserved for system maintenance.

Getting Help With Your Online Courses

24/7 Phone Support: 407-582-5600

- [Blackboard Support Center](#)
Includes 24/7 support by phone, live chat, or submit a ticket.
- [Email Support \(M-F 8am-5pm\):](#)
onlinehelp@valenciacollege.edu
- [Browser Test](#)
- [Accessibility Information](#)

Resource Links

- [Learning Technology Student Resources](#)
- [Learning Technology Services](#)
- [Blackboard Help](#)

FRESHMAN COMPOSITION I Prerequisites: Score of 103 on writing component of PERT or equivalent score on other state-approved entry test or minimum grade of C in ENC 0025C, ENC0027 or EAP 1640C, and a score of 106 on reading component of PERT or equivalent score on other state-approved entry test or minimum grade of C in REA 0017C or EAP 1620C. If a student meets the SB 1720 waiver requirements, then that student is admitted directly into the course.

ENC 1101. FRESHMAN COMPOSITION I (Course Description)

Development of essay form, including documented essay; instruction and practice in expository writing. Emphasis on clarity of central and support ideas, adequate development, logical organization, coherence, appropriate citing of primary and/or secondary sources, and grammatical and mechanical accuracy. Gordon Rule course in which the student is required to demonstrate college-level writing skills through multiple assignments. Minimum grade of C is required if ENC 1101 is used to satisfy Gordon Rule and General Education Requirements.

Major Topics/ Concepts/ Skills/ Issues

- Writing as a Process
- Rhetorical Structure and Elements of an Essay
- Documentation and Information Literacy
- Critical Reading
- Grammar Usage and Application

Major Learning Outcomes with Evidence, Core Competencies and Indicators

Students will compose expository essays.

Corresponding Evidence of Learning

- Construct a thesis that clearly expresses the main idea of the assignment.
- Develop topic sentences that support the thesis.
- Generate supporting ideas/details.
- Integrate supporting ideas/details.
- Connect supporting ideas/details to thesis statement.
- Compose introductions and conclusions.
- Implement transitions between ideas.
- Draft, revise, edit, and proofread.

Students will write in standard American English.

Corresponding Evidence of Learning

- Write grammatically correct sentences.
- Write mechanically correct sentences.
- Vary sentence patterns.
- Employ effective diction.
- Edit for clarity.

Students will write a documented essay.

Corresponding Evidence of Learning

- Recognize information that requires documentation.
- Integrate source materials into essay.
- Use a recognized documentation style, which includes in-text citations and a works cited/reference page.

Students will demonstrate information literacy.

Corresponding Evidence of Learning

- Recognize credible print and digital source material.
- Identify existing technological resources for writing.

Students will develop critical reading skills.

Corresponding Evidence of Learning

- Identify main ideas and supporting details.
- Recognize overall patterns of organization.
- Discern author's tone.
- Recognize intent and/or bias.
- Read texts for literal meaning.
- Read texts for inferential meaning.

Course Objectives and Competencies: Students will read selected essays from the text, learn rhetorical strategies for writing college-level essays, and write essays using these rhetorical patterns, reinforcing specific course objectives and the competencies listed below

1. CLAST COMPETENCIES:

- 1. Reading Skills**
- 2. Essay Skills**
- 3. English Language Skills**

2. VALENCIA COMMUNITY COLLEGE COMPETENCIES: TVCA

Faculty members have defined four interrelated competencies (**Think, Value, Communicate, Act**) that prepare students to succeed in the world community. These competencies are outlined in the College catalog. In this course, through classroom lecture and discussion, group work, and other learning activities, students will further develop their mastery of these core competencies.

GRADING: Each essay will be worth 100 points. The final research paper will be worth 300 points. Other graded activities include the discussion forums and required drafts or outlines. Expect to receive a grade for your uploaded work within 7 days of submission. Incomplete work, improperly uploaded files, or not properly delivered (emailed or left

under my office door without a mutual agreement) will not be graded. Emailed work due to technical issues only preserves your Timely Delivery if sent before the deadline; you will still be required to upload the missing work and notate that you emailed it before the deadline to receive a proper grade. The total number of points (see scale) earned will constitute the course grade for the semester, assuming, of course, that the student successfully completes all course requirements.

The grading scale for all course work is as follows:

90 -- 100 points = A
80 -- 89 points = B
70 -- 79 points = C
60 -- 69 points = D
Below 60 points = F

If the student's grade is below C at mid-term, he/she is strongly urged to withdraw from the course. The withdrawal deadline for this semester is **March 30, 2018**.

Course Grade Distribution:

3 ESSAYS @100 each	300
Final Exam (Essay)	100
Assignment #1 (Essay)	50
Thesis, Outline, and Drafts	100
Research Paper	300
Online Discussions (10 pts x 15)	150

TOTAL	1000

Withdrawal Policy: Per Valencia Policy 4-07 (Academic Progress, Course Attendance and Grades, and Withdrawals), a student who withdraws from class before the established deadline for a particular term will receive a grade of "W". A student is not permitted to withdraw after the withdrawal deadline of **March 30, 2018**. A faculty member will withdraw a student up to the beginning of the final exam period for violation of the class attendance policy. A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of "W". Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of "F." If you do not intend to complete the course, you must withdraw yourself prior to the withdrawal date. Review the complete policy at <http://www.valenciacollege.edu/generalcounsel/policydetail.cfm?RecordID=75>

Course Participation & Success: In order to be successful in improving communication skills, students must commit to regular and timely completion of the posted assignments and discussions. They will learn from one another through class discussions; therefore, they should make it a habit to post the required assignments on time.

Any more than three missing assignments will result in withdrawal from the course and loss of credit and tuition fees. Papers should be uploaded on time and before the deadline. Those turned in within 7 days after the deadline will be considered late. A 20% late penalty applies to late work within the seven days limit; this does not include the research paper and the final exam which should be completed on time to receive credit—no late research papers or final exams will be accepted except with an excused absence as defined by the college policies.

Any other discussions or assignments that are late more than 7 days will not receive any credit. This is an online course, and I want you to be successful in it. I am sure that students want to pass this course and be successful, so my policies are a tool to assist you in realizing that work needs to be completed within the set deadlines. Alternative accommodation and Make up opportunities are available for students who provide written documentation of a medical emergency or ongoing medical condition to be presented on the first day of the week following the week with missed assignments or tasks.

I am here to assist you in any way I can, but I need my students' commitment that they are devoted to this course as well. As the great majority of my students in the last fifteen years often expressed, it is this devotion to the course from my part and from your part as well that will help you reach your goal of success in this course while building your writing, reading, and critical thinking skills at the same time.

Netiquette: Since this class will be focusing on electronic communication, it is our responsibility to be aware of our textual presence as it reflects upon our professional responsibilities, to ourselves and to others. In order to maintain a positive online environment for our class, we all need to follow the netiquette guidelines summarized below:

All students are expected to

- show respect for the instructor and for other students in the class
- respect the privacy of other students
- express differences of opinion in a polite and rational way
- maintain an environment of constructive criticism when commenting on the work of other students
- avoid bringing up irrelevant topics when involved in group discussions or other collaborative activities

The following list summarizes the kind of behavior that is not acceptable. Each item listed below is grounds for withdrawal from the course:

Students should not

1. Show disrespect for the instructor or for other students in the course
2. Send messages or comments that are threatening, harassing, or offensive
3. Use inappropriate or offensive language
4. Convey a hostile or confrontational tone when communicating or working collaboratively with other students
5. USE ALL UPPERCASE IN THEIR MESSAGES -- THIS IS THE EQUIVALENT OF SHOUTING!!!

Most netiquette is simple common sense. Simply put, the rules of netiquette outlined by the NCTE are those you should know and understand as an individual "netizen" ... a citizen of cyberspace. In this class, however, you also *represent* Valencia College in those public spaces, and you should keep in mind that those spaces are, practically speaking, an extension of the classroom itself. If you are engaging electronic environments *as a member of this class*, then you are subject to the same expectations and rules of conduct any teacher or administrator might expect of you in a face-to-face (f2f) environment. Additionally, whether or not you are entering an electronic environment as a member of the class, if you are doing so via a WebCT or Atlas account, you are legally responsible to the Valencia's policies and expectations.

Valencia College is dedicated not only to the advancement of knowledge and learning but also is concerned with the development of responsible personal and social conduct. By enrolling at Valencia College, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct. The primary responsibility for managing the classroom environment rests with the faculty. Students who engage in any prohibited or unlawful acts that result in disruption of a class will be directed by the faculty member to attend a disciplinary meeting with the instructor, the department Dean, or the Dean of Students to rectify the violation and decide whether to withdraw the student from the course, and possibly face other disciplinary actions, up to and including expulsion from Valencia. Disciplinary action could include being withdrawn from class, disciplinary warning, probation, suspension, expulsion, or other appropriate and authorized actions. Please, review the posted Ethics of Online Communication to improve the quality of your post and your adherence to Valencia's code of Ethics. Additionally, students will find the Student Code of Conduct in the current Valencia Student Handbook and via the link below: <http://valenciacollege.edu/generalcounsel/policy/documents/volume8/8-03-Student-Code-of-Conduct.pdf>

Academic Honesty: Students are expected to submit work that is totally their own. This policy is discussed in detail in the student Handbook or the college catalog. **Students guilty of plagiarism will get a failing grade for the**

assignment and face other disciplinary actions. Any questions about how to quote or refer to someone else's ideas in a paper should be directed to the instructor before the composition is completed and submitted for a grade.

MLA Documentation Style: In this course, as outlined in the course outcomes above, students will “recognize information that requires documentation” and “integrate source materials” into their writings using “a recognized documentation style, which includes in-text citations and a works cited...page.” To this aim, students in this course will use and follow the MLA-8 guidelines to credit and list any information taken from sources whether in the form of a quote, paraphrase, or summary.

For more information on the latest updates and requirements, review the MLA section in your course textbook or the posted MLA-guidelines in your Blackboard course. For additional resources on the MLA documentation style, consult the following web links:

<http://valenciacollege.edu/library/mla-apa-chicago-guides/mlacitation.cfm>

<https://www.mla.org/MLA-Style/What-s-New-in-the-Eighth-Edition>

<https://owl.english.purdue.edu/owl/resource/747/01/>

Note to International Students (F-1 or J-1 Visa)

Please be advised that withdrawal from this course due to attendance may result in the termination of your visa status if you fall below the full-time enrollment requirement of 12 credit hours. Contact Valencia's [International Student Services](#) office for more information.

Students with Disabilities: Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities. Please review the policy at the following link: <http://valenciacollege.edu/osd/>

East Campus: Bldg. 5, Rm. 216, Phone: 407-582-2229 Fax: 407-582-8908 TTY: 407-582-1222

Osceola Campus: Bldg. 1, Rm. 140A Phone: 407-582-4167 Fax: 407-582-4804 TTY: 407-582-1222

West Campus: SSB, Rm. 102 Phone: 407-582-1523 Fax: 407-582-1326 TTY: 407-582-1222

Winter Park Campus: Bldg. 1, Rm. 212 Phone: 407-582-6887 Fax: 407-582-6841 TTY: 407-582-1222

Student Assistance Program Information: Valencia College strives to ensure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

Links to the College Catalog, Policy Manual, and the Student Handbook:

College Catalog:

<http://www.valenciacollege.edu/catalog/>

(the catalog includes a full description of all Valencia College policies)

Policy Manual:

<http://www.valenciacollege.edu/generalcounsel/>

Student Handbook:

<http://www.valenciacollege.edu/studentdev/CampusInformationServices.cfm>

College Calendar for Important Dates and Final Exam Schedule:

<http://www.valenciacollege.edu/calendar>

No-Show Withdrawal: Students who do not complete the posted Week-1 assignment, or alternatively participate in the Week-1 Discussion Forum will be withdrawn as No Show. It is imperative that students complete and properly submit one graded assignment during the first week to stay registered in the course, and not be withdrawn as a **No Show**.

No Smoking Policy: “As an online student, you may have no need to visit a Valencia College campus. However, if the need for such a visit should arise, be aware that smoking is not permitted on any Valencia College campus.” This policy applies to electronic cigarettes.

http://valenciacollege.edu/generalcounsel/documents/Valencia_Smoke_Free_Policy_and_Procedure.pdf

Supplemental Resources Available: (East Campus)

The following resources are located in the Academic Support Center, Building 4

Communications Center (ID required) Location: 4-120, Phone: 407-582-2795

Testing Center (ID required) Location: 4-123, Phone: 407-582-2704

Library: (ID required if checking out materials) Location: Bldg. 4, Phone: 407-582-2459

Classes Do Not Meet on these Dates:

College Closed: Classes Will Not Meet

February 9, 2018 (Learning Day)

January 15, 2018 (Martin Luther King Jr. Day)

March 12 – 18, 2018 (Spring Break)

See the College Calendar for important dates and final exam schedule at:

<http://valenciacollege.edu/calendar>

Final Examination: The final examination will test reading, thinking, and writing skills developed throughout the semester as well as knowledge of the literature. The final is worth 100 points. Students who fail to complete the final exam will receive an 'F' as their final-exam grade. The final exam will be administered online during a three-day period extending from **Monday, April 23, 2018 (12:01 AM)** to **Wednesday, April 25, 2018 (11:59 PM)**

Disclaimer: Changes in college policies, syllabus, schedule, or class requirements may be made at any time during the semester by announcement. A revised syllabus or Addendum may be issued at the discretion of the professor.

SCHEDULE OF ASSIGNMENTS

Since this is an online course, all due dates and upload information will be posted on Blackboard.

Week 1/ January 8 – 14

Introduction to the Course (Syllabus Reading)

(Week-1 Online Assignment) Log in to Blackboard to print your syllabus and complete 'Week 1' assignment on time; failure to do so will result in your withdrawal from the course as a No Show.

The Danger of the Single Story (Posted Video)

Week-1 Assignment (Essay) Due: **Sunday, January 14, 2018 (11:59 PM)**

Chapter 1. The Writing Process: It's a Journey *and* a Destination 3 - 11

Online Discussion #1

Week 2/ January 15 – 21

Chapter 7. From Writing Process to Written Product: You Can Get There from Here 74 - 87

Chapter 9. Successful Paragraphs: Don't Leave Home Without Them 105 – 119

The Gettysburg Address by Abraham Lincoln 483

Online Discussion #2

Week 3/ January 22 – 28

Chapter 11. Modes of Rhetoric: Different Ways of Thinking 133 - 150

Chapter 14. Structural Revision: Does It Have to Be a Five-Paragraph Essay? 184 – 204

"Black Men and Public Spaces" by Brent Staples 511

Narrative Essay (650 words) Due: January 28, 2018 (11:59 PM)

Online Discussion #3

Week 4/ January 29 – February 4

Chapter 13. Content Revision: Say What You Mean, and Mean What You Say 167 - 183

Chapter 15. Editing for Coherence and Precision: Words Mean Things 205 – 223

"The Cosmic Perspective" by Neil DeGrasse Tyson 506

Online Discussion #4

Week 5/ February 5 – 11

Chapter 23. Writing with Style: Proofread for Clarity and Precision 375 – 388

Chapter 24. Grammar and Usage: Make Your Words Behave 389 – 407

"Simplicity" William Zinsser (Blackboard)

Sense Words (Blackboard)

Descriptive Essay (650 words) Due: February 11, 2018 (11:59 PM)

Online Discussion #5

Week 6/ February 12 – 18

Chapter 25. Solving Sentence Structure Problems: Build a Solid Foundation 408 - 421

Chapter 26. Solving Problems with Punctuation:

Form Healthy Relationships Between Words 422 - 436

Online Discussion # 6

Week 7/ February 19 – 25

Definition (Blackboard)

"Bad Feminist" by Roxanne Gay 492

Definition Essay (650 words) Due: February 25, 2018 (11:59 PM)

Online Discussion #7

Week 8/ February 26 – March 4

Chapter 16. Making an Argument: It's Rational -- And Fun 227 – 244

Chapter 17. Supporting an Argument: Just Saying It Doesn't Make It So 245 – 265

"How to Write Nothing in 500 Words" Paul McHenry Roberts (Blackboard)

Online Discussion #8

Week 9/ March 5 – 11

Chapter 18. Faulty Reasoning: Bouncing the Check Your Argument Wrote 266 – 284

Chapter 19. Engaging the Reader: Oh, That's What You Meant by "Conversation" 285 – 302

Outlining Toolkit: *Outlining as an Organizational Tool* (Blackboard)

Online Discussion #9

Week 10/ March 12 – 18

Chapter 20. Research and Sources: The Intellectual Treasure Hunt 305 - 326

Chapter 21. Choosing and Using Sources: Do It Wisely 327 – 349

MLA outline Sample (Blackboard)

Research Outline Due: March 18, 2018, 2018 (11:59 PM)

Online Discussion #10

Week 11/ March 19 – 25

Chapter 22. Research and Ethics: Good Rules for Writers of Integrity 350 – 371

Appendix B. Writing and Citing Across the Curriculum (MLA Only) 466 - 481

MLA Research Sample (Blackboard)

Research Draft # 1 Due March 25, 2018 (11:59 PM)

Online Discussion #11

Week 12/ March 26 – April 1

Research Draft # 2 Due April 1, 2018 (11:59 PM)

Online Discussion #12

Week 13/ April 2 – 8

Research Paper Peer-editing (Extra Credit for completed editing session)

Online Discussion #13

Week 14/ April 9 – 15

Final Research Paper Due April 15, 2018 (11:59 PM)

Online Discussion #14

Week 15/ April 16 – 22

Final Exam Overview

Timed Writing Strategies

Online Discussion #15

Online Final Exam Period: From Monday, April 23, 2018 (12:01 AM)

To Wednesday, April 25, 2018 (11:59 PM)

Online Final Exam: (Timed Essay)